



Monday, January 15, 2024 – 6:30pm
 Board of Directors’ Meeting Agenda
 Come at 6pm for a meal of your choice!

Time & Amount	Topic/Actions	Related Docs	Desired Outcome	Presenter
6:25pm 5 mins	In case of extreme weather, Zoom Login for virtual participants: https://us02web.zoom.us/j/82637465996?pwd=RExVejdDemhGVeIBTXM2Qy9NaHRNZz09 Meeting ID: 826 3746 5996 Passcode: 800391		Meet in person in Community Room To Dial-in, call: 312-626-6799 When prompted - Enter meeting number: 826-3746-5996# then passcode: *800391#	
6:30pm 10 mins	Welcome to guests/visitors No visitors this month	Welcome!	Visitors & guests have a few minutes for introductions and to disclose the intent of their visit; any visitor can make a brief presentation if submitted 10 days prior to meeting, so it may be added to the agenda.	Elizabeth
6:40pm 3 mins	Check in - Go around on state of mind; affirmation of preparedness to act.		Everyone has a sense of the state of mind of others present and has affirmed they came prepared and ready to act.	Elizabeth
6:43pm 1 min	Review Agenda – Add any consent items to agenda that need discussion.		All those present understand flow of meeting.	Elizabeth
6:44pm 1 min	Consent items: 1. Approval of November 2023 Minutes <ul style="list-style-type: none"> ○ Action Items reviewed 	Nov 2023 Minutes	<i>Items needing discussion are moved into New Business section.</i> 1. Action items are confirmed completed; minutes approved.	Elizabeth
6:45pm 5 mins	UFCW Liaison Nancy Merten		<i>“The UFCW liaison shall be given five (5) minutes to speak to any/all items that the board has on the agenda.” (As stated in UFCW contract 2018-20)</i>	Elizabeth
6:50pm 20 mins	Executive Limitations Monitoring – GM 1. B4 – Membership 2. B5 – Customer Experience 3. Ends Report FY23	SharePoint Documents	Board decides whether: - GM’s interpretations are reasonable - There is data to determine compliance - If the data indicates compliance, Board agrees with GM’s assertions of compliance	Jan
7:10pm 0 mins	Governance Process Monitoring – BoD 1. None for January	SharePoint Documents	Board decides if its own performance is in line with the expectations for itself expressed in policy. Plans are in the works for survey responses to Governance Monitoring, built by Leslie, for better conversation and examination of activity and performance.	Elizabeth



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7:10pm 5 mins	Old Business 1. Charter Committee Update 2. Owner Extras 10% off Co-op Deals		1. Charters for 3 Committees: Executive, Personnel, Nominations 2. Feb postcard reveal, March 1 launch, newsletter announcement, owner drive April	Elizabeth Jan
7:15pm 5 mins	New Business 1. Market Study Data Collection 2. Coffee with the Board 3. Next Owner Drive 4. Class C Redemption Requests		1. January 18-21 Thurs-Sun, board mbr volunteers are needed 2. February 24 th Saturday 9-11am sign up with Jen 3. April 2024 4. Board approves requests and the plan to suspend requests for 6 months	Jan
7:20pm 5 mins	Member Communication 1. Select Heart Beet authors for upcoming issues. 2. President's Update to Member-owners NEW	Action Needed	1. Heart Beet Deadlines: January issue: Due Dec 12th - Olive April issue: Due March 12 th – 2. Once a quarter update. At the end of each mtg , we callout important topics from board mtgs.	Elizabeth
7:25pm 15 mins	Long Range Vision, Initiatives, Member Communications, Education 1. Annual Board Retreat Recap • Ends version #2 • Bylaw Refresh for 2024 • Board Self-Eval Quarterly	<i>Focus for future planning & member engagement</i> SharePoint Documents	Discuss future initiatives, potential problems, impacts to our long-range plan, and member engagement. 1. Review and comment on our plans for 2024 2. Final edits and adopt new Ends language	Elizabeth
7:40pm 10 mins	FYI Update from GM • Sales review • Events and important dates • Department Updates	SharePoint Documents	BoD and GM have the opportunity to converse on key issues. • WSR and budget to date • Dec \$1M in sales (2 nd ever) • Deli Updates • UFCW contract begins • Staff Newsletter • VFC hosts Viroqua Soup on March 6 th	Jan
8:00pm 5 mins	Topics for President's Update to Mbrs		Important topics, BoD work accomplished, long range planning, and regular GM reporting is listed to compile for quarterly president's report to owner-mbrs.	All
	Closed Session			
8:05pm	Adjourn			