



Monday, February 19, 2024 – 6:30pm
 Board of Directors’ Meeting Agenda
 Come at 6pm for a meal of your choice!

Time & Amount	Topic/Actions	Related Docs	Desired Outcome	Presenter
6:25pm 5 mins	In case of extreme weather, Zoom Login for virtual participants: https://us02web.zoom.us/j/82637465996?pwd=RExVejdDemhGVeIBTXM2Qy9NaHRNZz09 Meeting ID: 826 3746 5996 Passcode: 800391		Meet in person in Community Room To Dial-in, call: 312-626-6799 When prompted - Enter meeting number: 826-3746-5996# then passcode: *800391#	
6:30pm 10 mins	Welcome to guests/visitors 2 guests scheduled to attend	Welcome!	Visitors & guests have a few minutes for introductions and to disclose the intent of their visit; any visitor can make a brief presentation if submitted 10 days prior to meeting, so it may be added to the agenda.	Elizabeth
6:40pm 3 mins	Check in - Go around on state of mind; affirmation of preparedness to act.		Everyone has a sense of the state of mind of others present and has affirmed they came prepared and ready to act.	Elizabeth
6:43pm 1 min	Review Agenda – Add any consent items to agenda that need discussion.		All those present understand flow of meeting.	Elizabeth
6:44pm 1 min	Consent items: 1. Approval of January 2024 Minutes <ul style="list-style-type: none"> ○ Action Items reviewed 	Jan 2024 Minutes	<i>Items needing discussion are moved into New Business section.</i> 1. Action items are confirmed completed; minutes approved.	Elizabeth
6:45pm 5 mins	UFCW Liaison Nancy Merten		<i>“The UFCW liaison shall be given five (5) minutes to speak to any/all items that the board has on the agenda.” (As stated in UFCW contract 2018-20)</i>	Elizabeth
6:50pm 10 mins	Executive Limitations Monitoring – GM 1. B1 – Financial Conditions & Activities Q2 <ul style="list-style-type: none"> ○ Policy Reporting Calendar for B1 	SharePoint Documents	Board decides whether: - GM’s interpretations are reasonable - There is data to determine compliance - If the data indicates compliance, Board agrees with GM’s assertions of compliance	Jan
7:00pm 10 mins	Governance Process Monitoring – BoD 1. Board Self-Eval Quarterly https://forms.gle/2WNRqeJ6xWXwJvXu7 FY24 Q2 survey = C3 through C5, due Feb 12 th	SharePoint Documents	Board decides if its own performance is in line with the expectations for itself expressed in policy. Q2 survey responses to Governance Monitoring for conversation and examination of board activity and performance.	Elizabeth



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7:10pm 5 mins	Old Business 1. VFC hosts Viroqua Soup Event 2. New Mbr Benefit update 3. Owner Drive in April		1. March 6 th at 5:30pm in the combined seating/community rooms 2. Postcard announcements mailed, March 1 st launch 3. April 5 th and 6 th Board tables for Owner Drive Event – Jen will email	Jan
7:15pm 5 mins	New Business 1. Coffee with the Board 2. Posting for an Admin Support person for minutes		1. February 24 th Saturday 9-11am, sign up with Jen 2. Perrin is FT for PFC now. Congrats Perrin <3 we’ll miss you!	Jan
7:20pm 0 mins	Member Communication 1. Select Heart Beet authors for upcoming issues.	No Action Needed	1. Heart Beet Deadlines: January issue: Due Dec 12 th – Olive 2. April issue: Due March 7 th - Elizabeth	Elizabeth
7:20pm 15 mins	Long Range Vision, Initiatives, Member Communications, Education 1. Charter Committee Update 2. Bylaw Refresh for 2024	<i>Focus for future planning & member engagement</i> SharePoint Documents	Discuss future initiatives, potential problems, impacts to our long-range plan, and member engagement. 1. Charters for 2 Committees: Personnel, Nominations. Charter Committee mbrs: Peter, Olive, Shana, and Elizabeth 2. Leslie’s Direction Bylaw Comm mbrs: Shana, Jan,	Elizabeth
7:45pm 10 mins	FYI Update from GM <ul style="list-style-type: none"> Sales review Events and important dates Department Updates 	SharePoint Documents	BoD and GM have the opportunity to converse on key issues. <ul style="list-style-type: none"> Ends language friendly edit! WSR and budget to date Deli Updates Market Study Data Collection Update FY25 Business Planning Caroline’s Cart and new double decker carts 	Jan
7:50pm 5 mins	Topics for President’s Update to Mbrs 1. Once a quarter update. <u>At the end of each mtg</u> , we callout important topics from board mtgs to list for the		Important topics, BoD work accomplished, long range planning, and regular GM reporting is listed to compile for quarterly president’s report to owner-mbrs.	All
7:55 5 min	Closed Session Personnel			Jan
8:00pm	Adjourn			